

# Swift, No Hassle Diligence Process



**Welcome!** Thank you for allowing Spartan Financial Partners to quote your portfolio. Our team of professional, experienced associates will now guide you through the diligence process.

**NEXT STEP**  **Send required diligence documents.**

Below is a complete list of required diligence documents for you, the dealer, and the loan Spartan is working to close for your dealership. Please provide the following:

#### DEALER Information:

- Business Profile & Authorization Form
- Completed W-9
- Wiring Instructions
- Bulk Purchase Questionnaire
- Bank/Financial Statements

#### LOAN Information:

- Bill of Sale
- Complete Credit Application
- References
- Original Contract
- Original Title or Lien Receipt

**Please mail all required  
diligence documents  
using the accompanying  
loan cover sheet.**

#### *If Applicable:*

- Extension/Loan Modification Document
- GPS Disclosure
- Insurance Disclosure
- Odometer Disclosure
- Warranty and/or GAP Information

PCI-DSS Disclaimer: Do not submit customer cardholder information to Spartan Financial Partners or American Credit Acceptance. Remove all customer cardholder information from the document(s) you submit. Cardholder information includes: the full credit card number, expiration date, and/or CVV (generally, the three (3) digits on the back of a credit card.)

#### **During the Diligence Process**

our team of associates will provide updates on any additional documentation needed.

For Assistance Call:

Monday - Friday

9 am - 6 pm EST

**855.233.3605**